



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		WAIKHOM MANI GIRLS' COLLEGE
Name of the head of the Institution		Dr. Th. Manao Singh
Designation		Principal (in-charge)
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		03848222579
Mobile no.		8014532658
Registered Email		wmg.123@rediffmail.com
Alternate Email		sorokhaibams@gmail.com
Address		Thoubal Okram
City/Town		Thoubal
State/UT		Manipur
Pincode		795138
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Women
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Sorokhaibam Shyamkiran Singh
Phone no/Alternate Phone no.	03848222579
Mobile no.	9862900362
Registered Email	sorokhaibams@gmail.com
Alternate Email	nodalofficerwmgc@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.wmgcollege.ac.in
4. Whether Academic Calendar prepared during the year	Yes
if yes, whether it is uploaded in the institutional website: Weblink :	http://www.wmgcollege.ac.in

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.22	2016	19-Feb-2016	18-Feb-2021

6. Date of Establishment of IQAC	11-Apr-2013
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
4th Quarterly Meeting of the IQAC Committee: To review the overall progress of the college including students	21-Jun-2017 10	22

3rd Quarterly Meeting of the IQAC Committee: To disseminate the innovative methods of teaching-learning through new tools incorporated.	15-Mar-2017 1	10
2nd Quarterly Meeting of the IQAC Committee: To review the upgradation of Library with new software SOUL 2.0 and enhancement of the Library in proper functioning.	08-Dec-2016 5	13
1st Quarterly Meeting of the IQAC Committee: To discuss the enhancement of the Curriculum for the NSQF aligned Skill Courses	10-Sep-2016 1	11
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Waikhom Mani Girls	NEAC	Ministry of Environment and Forest, Govt. of India	2016 1	7200
Dr. N. Dhirendra Singh, Dept. of Botany	SERB Project	DST, Govt. of India	2017 1080	1410000
Waikhom Mani Girls college	DBT Project	Ministry of Science Technology, Govt. of India	2017 360	600000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

No

Upload the minutes of meeting and action taken report	No Files Uploaded !!!														
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No														
12. Significant contributions made by IQAC during the current year(maximum five bullets)															
Academic Calendar prepared to improve the curriculum delivery system.															
Organised field visit programmes of students and faculty members under experiential learning scheme.															
Organised Lecture series by engaging eminent persons in different fields.															
National Seminar organised under the sponsorship of UGC.															
Students and teachers participated in extra- curricular activities and extension activities.															
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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year															
<table border="1"> <thead> <tr> <th>Plan of Action</th> <th>Achivements/Outcomes</th> </tr> </thead> <tbody> <tr> <td>To frame an academic calendar</td> <td>Teachers and students strictly follow the academic calendar.</td> </tr> <tr> <td>Upgradation of Existing Library infrastructure</td> <td>More students enter library for reading newspaper/Text books/ reference books/ Journals/ periodicals etc.</td> </tr> <tr> <td>To organise Seminar/ Workshop</td> <td>One National Seminar was sanctioned by the UGC</td> </tr> <tr> <td>To encourage and support faculty members to undergo research programmes under different funding institutions.</td> <td>UGC sponsored Minor Research Projects, SERB and DBT projects are taken by the faculty members.</td> </tr> <tr> <td>To organise lecture series on</td> <td>Maximum number of students and teachers take part in the lecture programme</td> </tr> <tr> <td colspan="2" style="text-align: center;">View File</td> </tr> </tbody> </table>		Plan of Action	Achivements/Outcomes	To frame an academic calendar	Teachers and students strictly follow the academic calendar.	Upgradation of Existing Library infrastructure	More students enter library for reading newspaper/Text books/ reference books/ Journals/ periodicals etc.	To organise Seminar/ Workshop	One National Seminar was sanctioned by the UGC	To encourage and support faculty members to undergo research programmes under different funding institutions.	UGC sponsored Minor Research Projects, SERB and DBT projects are taken by the faculty members.	To organise lecture series on	Maximum number of students and teachers take part in the lecture programme	View File	
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View File															
14. Whether AQAR was placed before statutory body ?	No														
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No														

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2017
Date of Submission	04-Jan-2017
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Waikhom Mani Girls' College formed a committee consisting of Principal, all the heads of Departments and two guardian representatives to frame an academic action plan for man effective curriculum delivery. An academic calendar is prepared which contain a detailed structure of the academic activities proposed to be carried out during the academic year 2016-2017. The academic calendar of the college is a sort of action plan for effective implementation of the curriculum. Based on the academic calendar of the college, Unit test, Term tests are conducted to check the improvement of the students. Feed backs from the students are collected regarding the curriculum delivery and analysed. Recommendations after the analysis of feed backs are placed in IQAC for further necessary action.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
N.A.	Diploma in Retail Management	01/09/2016	360	To train students to get employability	NSQF Level 5

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	N.A.	Nil
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	N.A.	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course

Number of Students

Nil

50

1.3 – Curriculum Enrichment**1.3.1 – Value-added courses imparting transferable and life skills offered during the year**

Value Added Courses	Date of Introduction	Number of Students Enrolled
Computer Application	10/07/2016	20
Spoken English	10/07/2016	30
Floriculture Landscaping	10/07/2016	20
Mushroom Cultivation	10/07/2016	30
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BOT	Nil	1109
BSc	Nil	1726
No file uploaded.		

1.4 – Feedback System**1.4.1 – Whether structured feedback received from all the stakeholders.**

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The college collects feedback on curricular aspects from different stakeholders like students, teachers, parents, employers and Alumni. Feedbacks collected are analysed and based on the outcomes of the curriculum adopted modifications are taken up for a better teaching learning process and assessment. Feedback is vital as it help in effective implementation of the curriculum adopted. Feedback is collected from the students through a printed format. NSS programme officers are deputed for taking feedbacks from the students. Feedbacks collected from the students are analysed by the IQAC Committee and based on the analysis results appropriate modifications are taken up in the curriculum delivery system of the college. In addition to feedback system collected through NSS programme officers, suggestions and grievances of the students and teachers and other stakeholders are collected through the drop box provided. Feedback is also invited from the teaching faculties related to curricular aspects through printed format. Every decision taken up by the college is done in consultation with the Heads of different departments and other expertised faculty members. Feedbacks are also collected from the guardians in the printed form through their children. The feedback collected from the parents are placed in the IQAC Committee meeting held and based on the comments/ suggestions, IQAC forwarded the suggestions/recommendations to the Academic Committee of the college for further necessary action. The parent-teacher Association of the</p>

college plays an important role in full-filling the curricular delivery system of the college. Parents meeting with the college authority are held to discuss the progress of the students and also to back up the weaker groups of the students. Alumni Association also provides special assistance to the Parent-Teacher Association to organise special programmes for weaker students. Alumni Association also render their feedbacks on curricular aspects through the printed feedback form. IQAC checks overall academic development and performance of the college apart from the functions of the Academic Committee of the college.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Honours	500	450	400
BSc	Honours	500	650	558
No file uploaded.				

2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	2113	Nil	87	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
87	50	60	6	6	6
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No file uploaded.					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The Growth and development of an institution is directly related to the good relationship among the students and teachers. Teachers serve as mentors throughout the whole journey of a student during the course of study. Mentors taking care of students irrespective of their background and extend personal guidance to the students in the academic and Extra- curricular activities. Mentors find out the weak areas of students and reported to the IQAC or College authority to take up necessary actions for the needed students. On the recommendations of the mentors, faculty members extend personal guidance and also carry out remedial programmes for weak students. Every year college appointed 50 – 60 mentors based on the number of students admitted. Grievance Redressal Cell of the college also addresses the grievances put forth by the students and forwarded to the IQAC in the utmost priority for discussion such that the institution functions to its dynamic potential. Any students can also approach directly to the IQAC or the Principal with genuine grievance. IQAC or the college authority try to solve the grievances of the students as soon as possible without delay. Students Union of the college plays a significant role in pointing out the students' grievance. Students' union coordinates with every cell of the college

and took help from every cell to solve any grievances raised from the students. They also guided students in solving students' grievances with the help of Carrier Guidance and Counselling Cell of the college. At the beginning of every academic session, Carrier Guidance and Counselling Cell of the college organised Induction Programme. In this induction programme, Programmes offered, Facilities available, Rules and regulations of the college, academic achievements of the college, curriculum to be followed, dress code, examination systems to be followed are aware to the new students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2113	87	1:24

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
109	87	22	Nil	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	N.A	Nil	N.A
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	BSCH	Semester	30/06/2016	05/08/2016
BA	BAH	Semester	18/06/2016	05/08/2016
No file uploaded.				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college is affiliated to Manipur University and follows the curriculum of the affiliating University. The college implemented internal evaluation systems. There are three internal tests conducted in a semester. The schedule of internal tests are decided by the Examination committee of the college in consultation with IQAC of the college. The Examination Committee framed the modalities for conducting the internal tests. This system has benefited the students in determining their progress while studying. Every Department in the college, both Science and Arts, conducted three tests to check the students' progress by following the test modalities framed by the Examination Committee.

The following reforms have been initiated on CIE system: 1. Schedule of Internal tests 2. Preparation of Question papers in aligned with the Syllabus prescribed by the University. 3. Monitoring the attendance of the students. 4. Strict implementation of the test modalities framed. 5. Evaluation of answer scripts. 6. Submission of tests results to the Examination Committee of the college. 7. Analysis of results submitted by different Departments. 8. Initiation of necessary actions based on the tests results. 9. Upload and

display the marks scored by the students in the college website and notice board. 10. Communication with the parents of the weak students and also organising remedial classes for weak students. The performance of the students in the internal tests is helpful for identifying slow and advance learners in their respective subjects. Counselling sessions are arranged for slow learners and if demanded by the students remedial classes are arranged for improvement.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

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2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://wmgcollege.ac.in/wp-content/uploads/2021/08/PROGRAMME-OUTCOMES-AND-PROGRAMME-SPECIFIC-OUTCOMES-1.pdf>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BSCH	BSc	Honours	351	339	96.58
BAH	BA	Honours	148	144	97.30

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://wmgcollege.ac.in/wp-content/uploads/2021/08/STUDENT-SATISFACTION-SURVEY-2016-17.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	720	UGC	513000	513000
Major Projects	3600	DBT	11246000	600000
Major Projects	1080	Science engineering Research Board, DST	3399000	700000
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
N.A.	N.A.	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
N.A.	N.A.	N.A.	Nil	N.A.
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
N.A.	N.A.	N.A.	N.A.	N.A.	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Sociology	2	Nil
International	Botany	3	Nil
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
N.A.	Nil
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Phytochemical analysis of six aromatic plants	Dr. T. Chand Singh	International Journal of Scientific Research	2016	203	Waikhom Mani Girls' College	Nil
Phytochemical screening on three traditional medicinal plants against piles	Dr. T. Chand Singh	International journal of research Granthaalayah	2016	80.2	Waikhom Mani Girls' College	Nil
Herbal medicines of diabetes and high blood pressure in the Thoubal District of Manipur in North East India	Dr. T. Chand Singh	International Journal of Scientific and Research Publication	2016	70.03	Waikhom Mani Girls' College	Nil
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Phytochemical analysis of six aromatic plants	Dr. T. Chand Singh	International Journal of Scientific Research	2016	9	Nil	Waikhom Mani Girls' College
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	10	Nil	Nil
Resource persons	Nil	Nil	1	Nil
No file uploaded.				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
1. Combined Annual Training Camp (CATC)	65 Manipur Girls(I) Coy NCC, Imphal	Nil	15
2. Workshop on Digital India at Manipur University	NSS Cell, Manipur University	1	18
3. International Youth Day at Manipur University	NSS Cell, Manipur University	1	12
Inter State Youth Exchange and Home Stay Programme at Gujarat University	NSS Cell, Gujarat University	Nil	1
5 Days Capacity Building Training on Life Skills, Citizenship and Peer Education at Manipur University	MU NSS Cell RD NSS Guwahati	Nil	1
Human Rights Day	NSS Units, Waikhom Mani Girls' College	10	100
Swatch Bharat Mission at College Campus	NSS Units, Waikhom Mani Girls' College	12	100
Swatch Bharat Mission at Thoubal Bazar	NSS Units, Waikhom Mani Girls' College	11	50
Gandhi Jayanti	NSS Units, Waikhom Mani Girls' College	56	100
Women Leaders Meet	NSS Units, Waikhom Mani Girls' College	65	80
No file uploaded.			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
N.A.	N.A.	N.A.	Nil
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NSS	NSS Units	Women Leaders Meet	15	70
NSS	NSS Units	Swatch Bharat Mission Thoubal Bazar	26	65
NSS	NSS Units	Swatch Bharat Mission	40	82
NSS	NSS Units	Human Rights Day	36	60
No file uploaded.				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
N.A.	N.A.	N.A.	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
On Job Training	MoU for conducting Skill Development Programmes	M/S Loidang Embroidery Cum Handloom Handicraft Products	01/09/2016	31/12/2018	STUDENTS AND TRAINERS
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
M/S Loidang Embroidery Cum	15/05/2016	On Job Training and Placement	50

Handloom Handicraft Products			
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2745821	2745821

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Partially	2	2015

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	8000	537143	Nill	Nill	8000	537143
Reference Books	5500	Nill	500	402857	6000	402857
Journals	14	44800	Nill	Nill	14	44800
Digital Database	1	Nill	Nill	Nill	1	Nill
CD & Video	58	15000	Nill	Nill	58	15000
Library Automation	1	35000	Nill	Nill	1	35000
Weeding (hard & soft)	36	20000	Nill	Nill	36	20000
No file uploaded.						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional

(Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
N.A.	N.A.	Null	Null
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	35	0	1	3	1	3	13	30	0
Added	0	0	0	0	0	0	0	0	0
Total	35	0	1	3	1	3	13	30	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

0 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
N.A.	Null

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
6947369	6947369	5750000	5750000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has strict procedures for maintaining and utilizing Physical, academic and support facilities like Laboratory, Games and Sports, Library, Computer Centre, Fitness Centre, Recreation centre, research centre, classrooms, Power back up, College Canteen etc. The maintenance of the above facilities are done under the supervision of different committees with the help of in charges appointed. For proper maintenance and keeping functional of all the machineries/ equipment/tools, quarterly reports are collected from the in-charges through the respective committees. An optimum budget is allocated yearly for the maintenance and up gradation of the infrastructure facilities based on the recommendations submitted by the committees. Details of maintenance and utilization of some of the facilities available in the college are as follows: 1. Laboratories: Each laboratory has Laboratory Assistant and Laboratory Attendant. Laboratory Assistants and Laboratory Attendants are responsible for maintenance and proper utilization of equipment and tools. Verification of stock position is carried out quarterly and maintenance report is submitted to the committees. Laboratory Assistants recorded equipment issued and received for practical classes. 2. Games and Sports: Physical Education

Teacher looks after the Games and Sports activities. Indoor and Outdoor games equipment are issued to the students during recreation time under the supervision of the sports teacher. Stock register of the Games and Sports equipment are checked regularly for proper utilization of all the available equipment. If lost or damaged equipment, immediate necessary steps are taken up for maintenance of the same. Missing or damaged reports are submitted to the Principal for taking up necessary actions. 3. Library: Library is maintained by the staffs of the Library under the supervision of Librarian. Library is semi-automated with SOUL 2.0 software. Automation of Library makes students more easier to seek Text books, reference books, reference books, journals and magazines. News papers are displayed in the board and new arrived books and journals are also displayed. Students are allowed to read books, journals and magazines inside the reading room of Library and also permitted borrowing of books by making membership cards of the Library. 4. Computer Centre and IT Facilities: The College has well equipped computer centre having 13 Computer Sets with essential soft wares. Moreover, all the departments are having computer sets with necessary soft wares. All the computers in both computer centre as well as in departments are open assessed to all the students and faculty members and other staffs. All the computers are free internet assessed and connected by LAN. Computer centre is maintained by an in-charge and departmental computers are maintained by the departmental staffs. Reprography facilities are available in the Library. 5. Fitness Centre: Fitness Centre of the college is well equipped with GYM, Trade mills and other equipment. This centre is maintained and utilized under the supervision of an in-charge. Entry records are strictly kept for future reference. This centre is open before and after the normal class hours. Teachers, official staffs and students have different shifts. 6. Research Centre: The College had established Institutional Biotech Hub

<https://wmgcollege.ac.in/wp-content/uploads/2021/08/PROCEDURE-AND-POLICIES-FOR-MAINTAINING-AND-UTILIZING-PHYSICAL.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Award to rank holders in University Examinations	50	50000
Financial Support from Other Sources			
a) National	Government Scholarships	787	2340600
b) International	N.A.	Nil	Nil
No file uploaded.			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language lab	01/08/2016	140	Teaching faculties of English Dept.

Remedial Coaching	07/09/2016	55	Teaching Faculties of the college
No file uploaded.			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	Guidance for competitive examinations	25	15	7	11
No file uploaded.					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
M/S Loidang Embroidery Cum Handloom Handicraft Products	20	5	Nil	Nil	Nil
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	21	B.A. and B.Sc.	Manipuri, English, Chemistry, Geography, Geology, Botany, Zoology, Education, Pol. Sc.	Manipur University, Sangai International University,	Manipuri, English, Chemistry, Geography, Geology, Botany, Zoology, Education, Pol. Sc.

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Debating competition	College level	75
Inter college song competition	College level	150
Annual Sports Meet	College level	600
No file uploaded.		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	Gold Medal (Overall) Gold Medal (Individual)	National	2	Nil	1556	W. Malesori Devi
2016	Silver (Overall) Bronze (Individual)	National	2	Nil	1556	W. Malesori Devi
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Student Council/ Students Union plays a significant role in the functioning and development of the college. Students have an active role in all the academic and administrative bodies of the college. They serve as a bridge between the college management and the students of the college. The college has a well functional Students Union which take part active role in academic affairs and students welfare. The students Union plays a dynamic role in organizing Co-curricular activities and academic related programmes. The students union under the leadership of Secretary A. Nganthoi Devi had taken over the reign during the academic session 2016-2017. Some of the committees in which student representation took part are: 1. IQAC: The Internal Quality Assurance cell of the college is consisting of Principal, Teaching faculties, Administerial staff, Representative from Alumni Association and Student representative. The Cell holds its meetings quarterly every year to review the present quality measures taken up and to endorse the future plans of the college. 2. Anti-Ragging Committee: Students representative in the Anti-ragging Committee of the college took part an active role. Any issues raised in the college that creates disturbances among the students are settled by this

committee. 3. Eco Club: Students take part a major role in the Eco Club of the college under the Guidance of a team of teachers. Tree plantation, Green audit, Campus beautification activities are carried out under the initiatives of Eco Club.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The Alumni Association of the college was registered under the Societies Registration Act, 1956. The vision of the Alumni Association are: ? Significant contributions towards the development of the college ? Lending their expertise in the academic areas ? To support and assist the college administration ? To extend financial support to the college administration ? To serve as resource person in Seminar/Workshop/Conference The Alumni Association in collaboration with the students Union of the college jointly organised week long campus beautification, Blood Donation, Tree plantation, Awareness campaigns etc. during the year. Remedial coaching classes are also conducted during the year.

5.4.2 – No. of enrolled Alumni:

40

5.4.3 – Alumni contribution during the year (in Rupees) :

65000

5.4.4 – Meetings/activities organized by Alumni Association :

Activities organized by the Alumni Association: 1. Tree Planation 2. Campus Beautification 3. Remedial Coaching class for weak students 4. Blood donation camp

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college is functioning through decentralization and participative management. The college always believe in the practice of decentralization and participative management. The college has a mechanism for participation of different sections of the staffs towards the decentralized management system. The principal is the administrative head of the college and works with various committees comprising of faculty members, administerial staffs and other nominees from Government sector and stakeholders. The college enhances the quality and quantity through the following committees: Academic Committee, College Development Committee, IQAC Committee, Admission Committee, Examination Committee, Disciplinary Committee, College Construction Committee, NSS, NCC and UBA. All the stakeholders take part in the effective and efficient administration of the college. The college administration plays an integral part in fulfilling the policies programmes and initiatives that are associated with the vision and mission of the college. All the Heads of Departments are responsible for administration and maintenance of their respective Departments in accordance with the vision and mission of the college. Administerial staffs and Non-teaching staffs of the college also plays crucial role in day-to-day management works to meet and accomplish operational and strategic objectives.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>Curriculum is a familiar word which come across in the context of college or University system. The concept of curriculum consist of the experience received from the classroom, library, laboratory, workshop and playground and the interaction between teacher and students. The college follows the curriculum of the Affiliating University i.e. Manipur University. Though the college follows the curriculum of Manipur University, it always examine and fulfil the following components of curriculum: 1. Situational analysis 2. Formulation of objectives 3. Selection of content, scope and sequence 4. Activities, strategies and method of teaching and 5. Evaluation. The college maintains quality education by following the guidelines adopted by the affiliating University and University Grants Commission. Academic Council of the college scrutinized the curriculum and finally handed over to the Heads of Departments for delivery.</p>
Teaching and Learning	<p>Teaching is a set of events, outside the learners which are designed to support internal process of learning. Teaching is outside the learner. Learning is internal to learners. Learning is about a change: the change brought about by developing a new skill, understanding a scientific law, changing an attitude. Learning is a relatively permanent change, usually brought about intentionally. The faculty members of the college share their experience to streamline the academic proceedings. Regular classes, remedial coaching classes, monthly tests enhances the teaching and learning process. Smart Class equipment and up-to-date technologies incorporated for significant teaching and learning.</p>
Examination and Evaluation	<p>The college follows the examination system adopted by the affiliating university. Academic calendar is prepared at the beginning of the academic session which incorporates the date sheet of monthly tests, end semester examinations etc. The college</p>

follows the continuous and comprehensive evaluation to ascertain whether the students have attained the objectives of the college. The college conducted all the examinations under the guidance of the college examination committee by following the examination guidelines of Manipur University.

Research and Development

The college has 15 faculties having Ph.D. degree , 15 faculties having M.Phil. and 3 faculties having NET. The faculty members are encourage to do further research works, publish research papers/articles and books. At present 6 faculty members are pursuing Ph. D. programme. Many faculty members have authored articles in various academic journals, megazines and books which are very useful to the research scholars and students. The college constituted a research committee which promotes and monitor the research activities of the college. Faculty members are deputed to attend Capacity building workshops and other faculty development programmes, refresher courses, short term courses and orientation programmes.

Library, ICT and Physical Infrastructure / Instrumentation

The college has constituted Library Committee to monitor and look after all the activities of the Library. 13200 Text books and reference books, 10 periodicals, 14 journals and 4 daily newspapers are available in the library. E-library facility and internet facilities are also available in the library. Reprography facility is available in the library. The college has adequate space and classrooms and laboratories. It has outdoor and indoor games and sports facilities, Physical fitness centre, College Canteen, Sports Hostel, Women's Hostel. It has cool drinking water facilities in the college campus as well as Women's Hostel. Botanical cum Zoological garden is developed. The college developed a computer centre with 20 nos. of computer set. All the computers are connected through LAN and open assessed to faculty members and students. Six class rooms are upgraded in to smart class rooms. Laboratories are well equipped with latest equipment and tools as per the requirements of the syllabus. College campus fully wifi facility.

Human Resource Management	The college has 87 teaching faculties and 41 Non-teaching staffs. Among the teaching faculties there are many well experienced and expertised faculties in different fields. Decentralize and participative management system enhances the well establish of the college. Different committees like Academic Committee, Admission Committee, Examination Committee, IQAC Committee, Research Committee, Infrastructure Committee etc. have significant contributions in the administration and management.
Industry Interaction / Collaboration	The college has signed 2 MoUs to conduct skill development trainings in the college. The college has been conducting skill development courses in three different trades under the financial assistance of UGC and RUSA. The main focus is to impart trainings to the students through practice and attaining maximum placement.
Admission of Students	Admission in different disciplines are done as per the admission norms adopted by the State Government and the affiliating university. College admission committee ensures smooth conduct of admission procedure. Admission process is fully computerized.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The college academic committee in consultation with the IQAC framed a perspective plan for the development and growth of the college. IQAC chalk out a tentative perspective plan for the next academic session at the end of the present academic session. Technology was utilized for fair academic transaction and upgradation of academic quality of the college.
Administration	The college has initiated decentralized and participatory system of administration. Different groups of teaching faculties are incorporated in different committees for smooth and fair administration.
Finance and Accounts	The college finance committee prepared the budget for an academic year at the beginning of the session. This helps to streamline the budget under different heads such as General

	Administration, Admission, Examination, Construction and maintenance and so on.
Student Admission and Support	The college has an admission committee. Admission notice is well published in Print and electronic media. Prospectus containing admission form, procedure, fee structure, holiday list, dress code, facilities, subjects opened, eligibility criteria and son on is published in advance for better understanding of the college.
Examination	The college follows the semester system of examinations adopted by the affiliating university. Monthly tests are held to check the progress of the students. Based on the result of the monthly tests remedial coaching classes are conducted to improve the weak students.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	Dr. K.Renu Devi	Anthropological research in North East India: Retrospect and Prospect	Manipur University	1000
2016	Mumtaz Begum	Anthropological research in North East India: Retrospect and Prospect	Manipur University	1000
2016	I. Ghanashyam Singh	37th Annual conference of North East India History Association	Sikkim University, Gangtok	5000
2016	B. Devdutta Sharma	37th Annual conference of North East India History Association	Sikkim University, Gangtok	5000
2016	I.Ghanashyam Singh	Two Day National Seminar on "Ethno History	Manipur University	500

		of the tribes of North east India".		
2016	Ch. Urmila Devi	An innovative technology workshop on Essence of Scientific software	NIT, Manipur	500
2016	B. Surbala Devi	An innovative technology workshop on Essence of Scientific software	NIT, Manipur	500
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Nil	Professional development programme like Computer literacy programme	04/05/2016	03/06/2016	Nil	25
2016	Nil	Training on Library Automation by using Soul 2.0	10/08/2016	12/08/2016	Nil	10
2016	Nil	Account and Ledger keeping training programme.	22/12/2016	24/12/2016	Nil	10
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short term course in Forensic	1	12/01/2016	18/01/2016	7

Science

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
87	Nil	41	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Provident Fund	Provident Fund	Scholarships

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Yes, The college conducts internal and external financial audits regularly. Budget allocation for various activities is done at the beginning of the academic session. Internal audit is done by the Finance committee of the college and external audit is done by the Local Fund auditors, Govt. of Manipur and Registered Charter Accountants annually.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
N.A.	0	N.A.
No file uploaded.		

6.4.3 – Total corpus fund generated

4140094.00

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Manipur University and UGC	Yes	Academic Committee
Administrative	Yes	Directorate of Local Fund Audit, Govt. of Manipur	Yes	College G.B. and S.L. Gangawal and Co. Charter Accountants

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Punctuality and regular attendance of students in classes 2. Extension activities like Social service camp, IEC programmes etc. in the adopted villages. 3. Decision making of the college regarding college administration, admission and examinations.

6.5.3 – Development programmes for support staff (at least three)

1. Professional Development Programme like Computer Literacy Programme 2.

Training on Library Automation by using Soul 2.0 3. Account and Ledger keeping training programme.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Opening of Provident Fund account 2. Establishment of Cultural Study Centre 3. Up-gradation of College Infrastructure

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Up-gradation of old class rooms to new rooms	25/09/2016	07/08/2016	25/09/2016	Nil
2016	Award to rank holders in the University Examinations	26/10/2016	26/10/2016	26/10/2016	12
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Financial Literacy Programme for Women	06/05/2016	07/05/2016	120	Nil
Gender Sensitization Programme	20/09/2016	20/09/2016	150	30
Women's Self Defence Training	11/01/2017	20/01/2017	80	Nil
International Women's Day	08/03/2017	08/03/2017	200	30

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

As the institution installed 20 kv solar panel with the help of Biotech HUB, most of our power consumption in the research Lab. is met out it. Electricity consumption in the research Lab is almost nil. The surplus power (research Lab. consumption total power generated) generated out of the solar panel is used by the other departments. This is a major achievement in saving electricity towards maintaining the eco-friendly environment. We maintain a green and clean campus, plant trees under the initiative of Eco Club, NSS and NCC. Moreover, solid wastes, waste from the laboratories and waste from Hostel are managed following standard procedure.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	1
Provision for lift	No	1
Ramp/Rails	Yes	1
Braille Software/facilities	No	1
Rest Rooms	Yes	1
Scribes for examination	No	1
Special skill development for differently abled students	No	1
Any other similar facility	No	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	24/04/2016	1	Blood Donation Camp at Khongjom	Organised in view of the need of blood in blood bank of the state to save life. More than expected number of donors turn out	70
2016	1	1	05/10/2016	1	Swatch Bharat	Students	80

Mission at Thoubal Bazar and Local Club members jointly organised the programme to make clean and pollution free environment at Bazar Area.

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
College Prospectus	10/05/2016	The college prospectus highlights a brief history of the college, Courses opened, facilities available, infrastructure, Code of conduct, dress code, achievements, admission procedure, fee structure etc. It gives an idea of the college to the stakeholders.
Academic Calendar for the year 2016-17	07/01/2016	The Academic Calendar gives schedule of the academic activities of the college like admission, internal examinations, University Examinations, College week, Games and sports etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Day Of Yoga	21/06/2016	21/06/2016	300
Gandhi Jayanti	02/10/2016	02/10/2016	250
Republic Day Celebration	26/01/2017	26/01/2017	45
International Women's Day	08/03/2017	08/03/2017	230

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

(i) Established Eco Club (ii) Green Audit Programme (iii) National Environment Awareness Campaign (iv) Swachh Bharat Programme (v) Tree Plantation Programme

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE I: 1. Title of the Practice: Promotion of Research Culture 2. Objectives: The Main objectives of the practice are: i. Fostering the research culture among the teaching faculties ii. To improve the quality of the teaching faculties iii. To encourage the collaborative works iv. To encourage publication of research papers 3. The Context: This is one of the best practices of the college which leads in fostering research culture among the teaching faculties of the college. The college extends opportunities to the faculty members to do Ph.D. for up-gradation of their career. The college also motivates the teaching faculties for doing minor and major research projects under the University Grants Commission, Department of Science and Technology and other sponsoring institutions. The research committee headed by the Principal actively involved in promotion of research culture among the teaching faculties of the college. The research committee assist the faculty members who needed help in preparation of project proposal. Guidelines of project for different funding agencies are available in the college library. 4. The Practice: The college set up a research committee headed by the principal. The research committee is constituted by the representatives of different departments of both Arts and Science. The research committee collected informations from time to time and displayed in the notice board to aware the faculty members. Research guidelines/ manuals for different funding agencies are collected and displayed for the fresher's. Manuals for UGC, DST, SERB etc. are collected. A team of experienced faculty members help in preparation of project proposal if needed by any faculty member. Project proposals submitted by the faculty members through the principal are screened by the research committee and modifications are made if needed before forwarding to the funding agency. Available infrastructure like research lab., equipment, power back up systems, glass wares and other tools are allowed to access by a faculty member if his/her project proposal was approved. 5. Evidence of Success: ? More number of faculty members participated in the research programme by submitting DPR. ? Faculty members took keen interest in research work and paper publications. ? Production of more papers during the year. ? Rewards of faculty members based on their achievements in research. ? Accumulation of more equipment in the Laboratory for further study. 6. Problems encountered and Resources required: ? Less number of journals available in the college library for reference ? Due to the extra work loaded during the research work, faculty members have hectic schedule for time management ? Upgradation of available laboratory equipment to modern technologically feasible equipment. ? More number of books and journals required for reference 7. Notes: ? Faculty members and students can be further motivated in exploring new areas of research and procure funds from various funding agencies. ? Students can be provided hands on training by using the research methodologies applied and equipment available in the research laboratory.

BEST PRACTICE II: 1. Title of the Practice: Sustainable Resource Mobilization 2. Objectives: The Main objectives of the practice are: 1. To create resource mobilization from the existing infrastructure 2. To make resources sustainable for development of the college 3. To encourage the campus beautification 4. To encourage proper maintenance of the available infrastructure 3. The Context: Resource mobilization is one of the best practices of the college which gain fund drive of the college. Resource mobilization is a process, which will identify the resources essential for the development, implementation and continuation of works for achieving the institution's mission. In real term, Resource Mobilization means expansion of relation with the Resource Provider, the skill, knowledge and capacity for proper use of resources. Resource mobilization does not only mean use of money but it extensiveness denotes process of achieving the mission of the institution through the mobilization of knowledge in human, use of skills,

equipment, services, infrastructure etc. It also means seeking new sources of resource mobilization and right and maximum use of the available resources. 4. The Practice: The college formed a finance committee headed by the principal. The committee is constituted by the representatives of senior faculty members and administrative staffs. The committee identified the sources of income from all angles like students fee, infrastructure, college land, donations, sharing of skills, collaboration etc. for a better resource mobilization. The college has plenty of agricultural land which can be used for income generation through floriculture, pisciculture and agriculture. Every year, college got enough income from this land. The college collected enough income by lending college properties like Seminar Hall, Indoor Hall, Conference Hall to the Government functionaries and CSOs. The college developed its land for floriculture and pisciculture which can generate income by selling nursery plants and fish seeds. Income generated from the above sources are strictly monitored by the finance committee from time to time. With the approval of the college administration, the income collected is deposited in the bank account of the college. The amount collected from all sources is utilized for the development works, other academic activities and beautification of campus of the college. 5. Evidence of Success: ? Start off with a transparent committee ? Map resource priorities and identify through assessment. ? Hold preliminary meetings with Heads of Departments and their support to resource mobilization. ? Drive accountability with the finance committee of the college. ? Excess income earned during the year. 6. Problems encountered and Resources required: ? Facing time constraint to the faculty members for frequent meetings. ? Due to the extra work loaded to the faculty members have hectic schedule for time management ? Maintenance of existing infrastructure and un-graduation needs extra budget. ? More manpower needed for smooth transaction of all jobs 7. Notes: ? Faculty members and students should be aware for better understanding of the practice. ? Strategic plan, state of resources, analysis of mechanism to receive resources and skills are essential for resource mobilization.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://wmgcollege.ac.in/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Waikhom Mani Girls' College, affiliated to Manipur University, was established in the year 1980 and accredited by NAAC in the year 2016 with "B" grade having 2.22 point scale. The college has grown over the years with great achievements. The college has produced many International players, National Players, politicians, Entrepreneurs, Doctors, teachers, police etc. The IQAC of the college monitors every academic activities to achieve excellence and quality. The college advocates UGC's quality mandate for all round development throughout the year. Keeping in mind the vision and mission of the college all the academic activities are carried out with a transparent mechanism for holistic development of the college. Areas of Distinctiveness: ? College nominated faculty members to professional development programmes ? Organised training programmes for staffs ? Encourage faculty members in fostering research culture in the institution. ? To open more skill development courses to impart skill courses to the students and having better placement. ? Organised outreach programmes to create a good relationship among the community and institution through NSS and NCC. ? To encourage Departments by giving awards and citations who have produced position holders in the final examination of B.A. and B.Sc. conducted by the affiliating University.

Provide the weblink of the institution

<http://www.wmgcollege.ac.in>

8.Future Plans of Actions for Next Academic Year

? To sensitize students to the need base challenges of the society. ? To encourage students and faculty members to participate in the practical oriented teachings. ? To encourage faculty members in fostering research culture through different funding institutions. ? To encourage students to participate in the extracurricular activities . ? To encourage students to take part in skill development courses.